

**City Board of Education
Washington Court House City Schools
Board Meeting
Monday, April 22, 2024 at 7:00 PM**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at 306 Highland Avenue, on Monday, April 22, 2024 at 7:00 PM and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (Agenda Item 1)

The meeting was called to order at 7:00 PM by President Upthegrove. Mr. Upthegrove led the Pledge of Allegiance.

ROLL CALL (Agenda Item 2)

Board Members Present:

Dr. Camp
Mr. Chrisman
Mrs. Downing
Mr. Upthegrove

Board Member Absent:

Mrs. Lynch

Others Present:

Tom Bailey
Becky Mullins
Erica Malone
Lisa Robinson
Andrea Faulkner
Dianna Wayne
Amy Brown
Shannon Caplinger
Stephenie Starkey
Tim Wiseman
Kendra Ely
Meghan Griffith
Anthony Sheets
Randon Stolzenburg

ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA (Agenda Item 3)

Added Addendum –

Agenda Item #7 - Added Letter G. 1. – Memorandum of Understanding with Washington Education Association for positions of Speech Language Pathologist, School Psychologist and Board Certified Behavior Analyst

APPROVAL OF MINUTES (Agenda Item 4)

The minutes of the March 18, 2024 regular meeting were included with the agenda. President Upthegrove asked if there were any corrections, additions, or deletions to the minutes.

Motion 2024-27

Mr. Chrisman moved to accept the approval of the minutes.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea; Mr. Upthegrove, yea
(4 yeas)

President Upthegrove declared the motion carried.

PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM (Agenda Item 5)

None

PRESENTATIONS (Agenda Item 6)

- **Ohio Auditor of State Award to the Treasurer and Staff**
- **Special Education Department – Shannon Caplinger**
- **ELA Curriculum for Grades 6-12**
- **Board Legislative Liaison Report – Zach Camp**

SUPERINTENDENT'S REPORT- Dr. Bailey (Agenda Item 7)

The Superintendent recommended the approval of the following personnel items:

A. Resignations:

1. Mykalley Carter – 1st grade teacher at Cherry Hill Primary, effective August 2, 2024
2. Nancy Coccia – Intervention specialist at Washington High School, effective August 2, 2024

B. Employment:

1. Anthony Sheets – Assistant principal at Washington Middle School for the 2024-2025 school year, effective August 1, 2024 (1 year contract), pending background checks
2. (James) Tyler Colburn – School counselor at Belle Aire Intermediate School for the 2024-2025 school year

Substitute Teachers

3. Alexandria Elliott
4. Molly Kell
5. Beatrice Pettiford
6. Jo Lynn VanRhoden – Big Blue Bus head cook, effective April 15, 2024

Big Blue Bus workers, effective May 24, 2024

7. Betty Boisel
8. Teresa Brown
9. Olivia Clay

10. Collin Clouser
11. Faryn Collett
12. Charity Eggleton
13. Wes Hatfield
14. Deanna Hecoax
15. Kayla Hertenstein
16. Kamryn Joseph
17. Katy Joseph
18. Margaret Matthews
19. Joey Pickelheimer
20. Jill Sestina
21. Shandon Shadburn
22. Mary Ann Smith
23. Sarah Taylor
24. Pam Wilt

C. Administrator Contracts:

1. Amy Brown – 2 year contract (24-26)
2. Andrea Faulkner – 2 year contract (24-26)
3. Angela Haithcock – 3 year contract (24-27), pending licensure
4. Scott Landrum – 2 year contract (24-26)
5. Craig Maddux – 3 year contract (24-27)
6. Trevor Patton -2 year contract (24-26)
7. Louis Reid – 2 year contract (24-26)

D. Non-Renewal of Supplemental Contracts: Titled as Exhibit D of supplemental contracts non-renewed for 2024-2025 school year as attached.

E. Non-Renewal of Classified Aide Contracts: Titled as Exhibit E of classified aide contracts non-renewed for 2024-2025 school as attached.

F. New Job Description – Self-Contained Classroom Behavioral Aide – See attached. This position requires an educational aide certificate and will follow column #7 of the non-certified pay schedule.

G. Salary Schedule for Speech Language Pathologist, School Psychologist and Board Certified Behavior Analyst: To be placed on column 6 (MA+30) of the certified salary schedule.

G. 1. Memorandum of Understanding with Washington Education Association for positions of Speech Language Pathologist, School Psychologist and Board Certified Behavior Analyst to be placed on MA+30 on the salary schedule regardless of educational or academic training level achieved, with step placement based on verified years of experience starting in the 2023-2024 school year. See attached.

The Superintendent recommended the approval of the following instructional items:

- H. Inspiration Academy:** Effective July 1, 2023, staff facilitating a club or activity through Inspiration Academy will be compensated \$25.00 per hour worked outside of normal contracted hours with a maximum of **\$1,800.00** to be paid for each club or activity per individual. Previously, the maximum was \$1,000.00 approved on December 11, 2023.
- I. Dyslexia Training Summer Stipend:** A stipend of \$380.00 for completion of an 18 hour dyslexia training and certification can be paid to eligible employees (only Intervention Specialists in grades 4-12) required to complete the training between May 24, 2024, through June 28, 2024. An employee receiving a certificate of completion by June 28, 2024, and submitting it by July 12, 2024, will receive payment on August 5, 2024. No payments will be made for certificates of completion received after July 12, 2024.
- J. Memorandum of Understanding: Bloomboard Program Implementation.** See attached.
- K. 8th Grade Trip to Washington DC:** Ms. Meghan Griffith, Washington Middle School Principal requested approval of the 8th grade student trip to Washington DC for the 2024-2025 school year with the proposed dates of Wednesday, October 30 – Friday, November 1, 2024 through Prodigy Student Travel.
- L. Curriculum Adoption for English/Language Arts 6-12:** The district 6-12 ELA adoption committee recommended myPerspectives by SAVVAS Learning Company, effective for the 2024-2025 school year.

The Superintendent recommended the approval of the following operational items:

M. Rental and Facility Use Requests:

1. Kyle Maust, representing the Ohio Collegiate Soccer Officials Association requested use of the track and room 213 at Washington High School for training and their annual business meeting on Sunday afternoon, May 19, 2024. A certificate of liability insurance has been received.
2. Matt Stanley, on behalf of the Fayette County Community Band requested use of the WHS band room for practices on Thursday evenings from April through August 2024 from 7:00 PM – 8:30 PM and to hold a concert in the WHS cafeteria on June 30, 2024.

The Superintendent recommended the approval of the following service item:

- N. Service Agreement with Fayette County Board of Health** providing specific public health nursing services July 1, 2024 to June 30, 2025. See attached.

The Superintendent recommended the approval of the following athletic items:

O. Request for Overnight Stay for Volleyball: Head volleyball coach Ashley DeAtley requested permission for overnight stays July 21 and 22 in Sandusky, Ohio where the volleyball team will participate in the Cedar Point Sports Center Summer SPIKEtacular team tournaments. She requested use of 2 vans leaving Sunday July 21 and returning Tuesday, July 23.

P. Change of Status of Athletic Supplemental Contract: Allen Hoosier from reserve baseball coach to community assistant baseball coach.

Q. Athletic Supplemental Contract Employment:

The following personnel are recommended for employment on the Supplemental Salary Schedule for Fiscal Years 2024-2026. Pursuant to ORC 3313.53, vacant positions were posted for certificated employees and certificated non-employees and no persons applied for or accepted the positions. For the positions for which there were no qualified certificated individuals, qualified non-certificated individuals are recommended. All recommendations are pending valid pupil activity permits.

1. Caden Shiltz – Volunteer track coach for 2023-2024 – non-certificated
2. Ashley DeAtley – Game supervisor, effective March 25, 2024
3. Olivia Clay – High school assistant volleyball coach for 2024-2025 – non-certificated
4. Jessie Lewis – High school assistant volleyball coach for 2024-2025 – non-certificated
5. Caleb Brannigan – Middle school cross country coach for 2024-2025 – non-certificated
6. Louis Reid – Volunteer cross country coach for 2024-2025 – certificated
7. Kirt Mowery – Junior varsity boys golf coach for 2024-2025 – non-certificated
8. Valaria Campbell – High school assistant cheer coach for 2024-2025 (fall and winter) – certificated
9. Emilee Anschutz – Middle school cheer coach for 2024-2025 (fall and winter) – non-certificated

Motion 2024-28

Mr. Chrisman moved to accept the Superintendent's report A-Q.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mrs. Downing, yea; Mr. Upthegrove, yea; Dr. Camp, yea (4 yeas)

President Upthegrove declared the motion carried.

TREASURER'S REPORT - Mrs. Mullins (Agenda Item 8)

- A. The Treasurer recommended the approval of the financial report for March 2024.
- B. The Treasurer recommended acceptance of the following donations:
 - 1. Donation of \$90.00 to Marlin Ellis and weightlifting club for tournament - Blue Lion QB Club
 - 2. \$5.00 – Board Member Support
 - 3. \$50.00- Miscellaneous donations – HS musical “Hello Dolly”
 - 4. \$62.22 – Palaskas Scholarship
 - 5. \$300.00 – Dr. Robert A Heiny Trust - Scholarship
 - 6. \$440.00 – Fayette County 32nd Degree Masons – Student Services
 - 7. \$500.00- VFW Post 3762 – Bowling
 - 8. \$500.00 – Washington Rotary Club – Big Blue Bus
 - 9. \$629.68 – Stella Doster Hendryx and Elizabeth H Devins Palaskas Scholarship
 - 10. \$2,000.00 – VFW – Wrestling
 - 11. \$2,200.00 - Washington HS Class of 1972 – HS Courtyard Project
 - 12. \$2,500.00 – Eagles– Baseball
 - 13. \$7,512.00 – Eagles – Wrestling
 - 14. \$10,000.00 – Katherine E. Parrett Trust Scholarship
- C. The Treasurer recommended the acceptance of the following funds:
 - 1. \$4,205.72 – School Management Services/EMIS ITC/OECN ITC/K-12 Connectivity/EdTech subsidy
- D. At the request of the State Auditor, any invoice of \$3,000 or more without prior approval will need to be board approved. Therefore, the Treasurer recommended the approval of the payment of \$6,600.00 to Washington Police Department for the quarterly invoice of the school resource officer.
- E. The Treasurer recommended approval of amended appropriations for FY24 as attached.
- F. Resolution Authorizing the Treasurer to Lease Certain Items, Supplies, and Services Utilizing the Association of Educational Purchasing Agencies Cooperative Purchasing Program. See attached resolution outlining 5 year lease for copier services with Prosource.

Motion 2024-29

Dr. Camp moved to accept the Treasurer's report A-F.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Mrs. Downing, yea; Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea

(4 yeas)

President Upthegrove declared the motion carried.

HEARING OF THE PUBLIC (Agenda Item 9)

(No more than 3 minutes per individual).

Washington Court House City Schools welcome discussion, comments and ideas to grow the District. However, complaints about public school employees should be made through the procedure outlined in Board Policy and not in open session.

None

OLD BUSINESS (Agenda Item 10)

Arts Roar Faculty; Flooring at Washington High School

NEW BUSINESS (Agenda Item 11)

A. Recommendation to Accept Proposals, Subject to the Treasurer's Approval of Contract, and to Authorize the Treasurer to Execute the Contract with Tag Williams, Inc. for Restroom Facilities at the Softball/Baseball Complex. Cost \$246,552.00

Motion 2024-30

Dr. Camp moved to accept the Recommendation to Accept Proposals

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea

(4 yeas)

President Upthegrove declared the motion carried.

B. Policies for Review: The following policies are for review with a recommendation for approval at the next scheduled meeting:

- Policy 1615/3215/4215/7434 Tobacco Use Prevention (revise)
- Policy 2623 Student Assessment and Academic Intervention Services (revise)
- Policy 2623.02 Third Grade Reading Guarantee (revise)
- Policy 3120.04 Employment of Substitutes (revise)
- Policy 3140/4140 Termination and Resignation (revise)
- Policy 5200.01 Attendance (Trimester Grades 9-12) (rescind)
- Policy 5310 Health Services (revise)
- Policy 8600 Transportation (revise)
- Policy 8600.04 Bus Driver Certification (revise)
- Policy 8640 Transportation for Non-Routine Trips (revise)
- Policy 8650 Transportation by Vehicles Other than School Buses (revise)

- Policy 8660 Incidental Transportation of Students by Private Vehicle (revise)
- Policy 9160 Public Attendance at School Events (revise)

ANNOUNCEMENTS (Agenda Item 12)

- A. Kindergarten Registration for 2024-2025:** Online registration for Kindergarten for the 2024-2025 school year will open on April 1, 2024. Please note, this is pre-registration and not the final registration into the District. There are two portions to your registration. The first one is to fill out the online form on OneView located on our district website. To find the link for registration, please log on to our district website at www.wchcs.org. Choose the “Our Schools” tab and select Cherry Hill Primary. On that page scroll down until you see “OneView Registration”. From there you will create your account and fill out the necessary information and save and submit. The second part will be an in-person session. Your registration will not be complete until you and your child attend one of our in-person registration dates with the documents as described below. **The next in-person registration date will be Wednesday, May 8th from 1:30-3:30 p.m.** This will be held in the cafeteria at Cherry Hill Primary. Children must be 5 years old by August 1st to register. When you attend the in-person registration, please note that registration for your child will not proceed without the following documents: immunization record (to include all required K shots); certified copy of birth certificate; parent driver’s license or photo ID with current address; proof of residency (mortgage or lease agreement, W-2, utility bill) and proof of custody with court stamped documents, if applicable. If your child needs kindergarten immunizations, you may contact the Fayette County Health Dept. at 740-335-5910.
- B. Inter-District Open Enrollment:** Inter-district open enrollment applications for the 2024-2025 school year will be available and accepted during **the entire month of May 2024**. Applications will be available at Central Office and must be turned in at Central Office beginning Wednesday, May 1, 2024 and ending Friday, May 31, 2024. Instructions will be mailed to current open enrollment students and an announcement will be made public in the Record-Herald and Shoppers Guide newspapers and on the school website regarding the application process. Under the inter-district open enrollment policy, students from any district in Ohio may be admitted to the Washington C.H. City Schools tuition free providing all guidelines are met. Guidelines for open enrollment will be included with the application. Students now attending under open enrollment must re-apply each new school year. Please call Central Office at 740-335-6620 if you have questions.
- C. Blue Lion Block Party:** Sunday, May 5, 2024 from 12 Noon to 4:00 PM

EXECUTIVE SESSION (Agenda Item 13)

Motion 2024-31

Dr. Camp moved to enter into executive session solely to discuss one or more of the following issues exempted from public sessions:

“Pursuant to Ohio Revised Code Section 121.22, I hereby move that the Board adjourn to executive session for the consideration of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.”

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea; Mr. Upthegrove, yea
(4 yeas)

President Upthegrove declared the motion carried.

The Board entered into Executive Session at 8:19 PM

Reentered Regular Session at 9:28 PM

ADJOURNMENT (Agenda Item 14)

Motion 2024-32

Mr. Chrisman moved to adjourn the meeting.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mrs. Downing, yea; Mr. Upthegrove, yea; Dr. Camp, yea
(4 yeas)

President Upthegrove declared the meeting adjourned.

Meeting adjourned at 9:28 PM

ATTEST
President



Treasurer

